



Briercliffe with Extwistle Parish Council

Thursday 16th January 2025 at 7.30pm at Briercliffe Community Centre.

Present: Councillors Gordon Lishman, (Chair), Pippa Lishman, Michael McFarlane, Roger Frost, Michael Greenwood, John Marlow. Libby Lalar

In Attendance: , R Greenwood (Temp Clerk) Two members of the public

The Chair, Councillor Gordon Lishman, opened and welcomed all to the meeting.		
	Actions by Clerk	Cllr Support
24/25/0252 Announcements		
The Chair informed the meeting that it would be recorded for training and monitoring purposes and to ensure the accuracy of the minutes.		
24/25/0253 Apologies for absence		
Apologies for absence were received and accepted from County Councillor C. Towneley		
24/25/0254 Disclosable Pecuniary Interest		
<ul style="list-style-type: none"> Councillors Roger Frost declared a non-pecuniary interest in all planning applications. Councillor Michael McFarlane declared an interest in FUL/2024/0435 		
24/25/0255 Minutes of the last meeting		
The Minutes of the meeting held December 5 th December 2024 were signed as a true record. Cllr J. Marlow asked that we understood he wanted less adverts and more publicity, for councillors undertaking voluntary work throughout the village, to be included on Social Media.		
24/25/0256 Finance		
It was resolved that the meeting, to be held 23 rd January 2025, take place for members of the public to examine the report from KM Business Solutions. This is under Schedule 7 rulings for the parish council failing to complete the AGAR for audit.		
The following cheques were presented for payment		
Cheque 1969	Christmas meal deposit	£50.00
Cheque 1970	Community Centre Rent	£60.00
Cheque 1971	Croner	£386.60

Cheque 1972	Waterplus – Allotments	£141.85		
Cheque 1973	K M Business Solutions, accountant	£300.00		
Cheque 1974		Void		
Cheque 1975	S Watson underpay	£71.63		
Cheque 1976	S Watson PAYE	£18.00		
Cheque 1977	R Greenwood salary	£522.78		
Cheque 1978	R Greenwood PAYE	£130.60		
Cheque 1979	HMRC	£797.01		
Cheque 1980	HMRC	£7615.43		
Cheque 1981	HMRC	£7699.50		
<p>The parish council is to repay HMRC with cheques 1980 and 1981. This will involve transferring money from the Reserves account. The background to this is on the 8th January 2025 we had a face to face with Scribe. This was to close the accounts 23/24 without bringing forward balances. This was done as we cannot ratify the entries on Scribe as we do not have access to the paperwork.</p> <p>On the 9th January 2025, having access to the online banking I started entering income onto Scribe. The accounts showed that £7615.43 and £7899.50 had been credited into the account for VAT126.</p> <p>On the 10th January 2025 HMRC was contacted who confirmed these amounts will need to be repaid. Burnley Borough Council were informed due to the timescale between the account being credited and the repayment.</p> <p>It was resolved to transfer £7615.43 from the Reserve Account. All in favour.</p>				
The audit report, prepared by KM Business Ltd, previously circulated and copies available at the meeting was signed as a true record.				
The budget, previously circulated was presented by Cllr G Lishman, questions were taken and it was resolved that the Precept would be increased to £23000. The Precept form was signed to be forwarded to Burnley Borough Council. All in favour.				
24/25/0257 Planning Working Group				
FUL/2024/0435 - Higher Cockden Farm Cottage Todmorden Road Briercliffe Lancashire BB10 3QQ. All members have been consulted and Cllr R Frost has visited the site. Cllr Frost will write to the Planning Department with the parish councils objection of the shipping container is not in keeping with the building. Concerns were raised about a blocked footpath, Councillor Frost will contact the Planning Department.			RF	
			RF	

FUL/2024/0611, Herd House Farm Halifax Road Briercliffe Lancashire BB10 3QZ, Change of use of holiday cottage to children's home for up to 2 children		
Cllr Frost again asked that the Parish Council invite Planners to a future meeting to give the Parish Council guidance on the larger planning applications.		
24/25/0258 Communication Working Group		
The 12-page Christmas newsletter was well received, idea's and articles for the next newsletter have been requested. Please email clerk@briercliffe-pc.org		All
24/25/0259 Contractor Working Group		
<ul style="list-style-type: none"> The Procurement Process for the 2025/26 Lengthsman Contract. The advert will be brought to the February meeting. Three quotes for immediate hedging works have been sought. These are for the Woodland Walk, Duke Street and the Allotments. 		PL PL
24/25/0260 Allotment and Garage Working Group		
<ol style="list-style-type: none"> One new tenant has been signed up for an allotment. There has been a burst water pipe, the water has been turned off to this tap and a repair is underway. There is a report of one council garage with a leaking roof – this is scheduled for repair. There is a garage that needs land clearing around – this is scheduled. <p>It was requested that the rental levels for 26/27 be presented to the parish council by 31/12/2025</p>		
24/25/0261 Project Working Group		
<p>Christmas Lights: LITE Ltd have sent a brochure for next years Christmas lights. Options for affording the lights were discussed. It was decided that at present no new lights / light service would be purchased. With regards to the lights at the Bowling Green Mark and Neil were thanked for their collection and installation of the lights.</p> <p>Christmas Parcels: There were four donations of either money or goods for the Christmas Hampers, the parish council wish to thank The Hare and Hounds Pub, The Craven Heifer, M3Fitness staff and members and a local resident for their kind donations.</p> <p>Easter Egg Hunt The date for the Easter Egg Hunt has been agreed and both Social Media and the parish website will publish details.</p> <p>Orchard Project - no update has been received from the funder, the temp Clerk to chase this. In additions Cllr Frost has contacted a local group regarding the proposal of deep rooted tree's on the tip land at the bottom of the recreation ground. Both this and the Orchard project will need to be completed by March 2025</p>		All
24/25/0262 Policies Working Group		
There has been no action on policies this month.		
24/25/0263 Formally Adjourned for Public Participation		

<p><u>What is happening regarding flooding on Oaken Bank, concern that this is now a regular occurrence?</u></p> <p>Cllr G Lishman answered that the Borough Councillors who are working to resolve this issue. The problem is in the culvert and with all the recent rainfall / snow it has not been safe to investigate. Assurances were given that the flooding is being dealt with.</p> <p><u>Has there been a formal application from the Battery Storage/ BESS facility yet?</u> Cllr Lishman answered this to state that the parish council were monitoring the borough councils planning portal and would put information onto social media and the website as and when it was available.</p> <p>The public were thanked for the questions.</p>		
24/25/0264 Borough Council Report		
<p>Fly Tipping - there has been a reduction in the amount of fly tipping over the Christmas period.</p> <p>Heasandford Battery Storage Facility there have been reports of light pollution at night. Cllr Anne Kelly is investigating.</p> <p>Thursden Picnic Site - a tank has been dumped at the site has now been removed.</p> <p>Holgate Street flooding investigations continue into the drain / flooding issues. The responsibility lies with the land owner, potentially Nelson Golf Club, the Borough Councillors to follow this up.</p> <p>Townley Street / Granville Street Grass Area there is the report of flooding coming from the BT man hole cover.</p> <p>Community Centre the yearly accountant are with the auditor, once returned the annual meeting will be held.</p>		
24/25/0265 Police Report		
The Police Report is appended below.		
24/25/0266 Agreed Formally to reconvene the Parish Council meeting		
24/25/0267 Community Centre Land		
BAAS construction have agreed the lease of 25 years subject to rent reviews. The annual rent is to raise from £290 p/y to £4000 p/y. This in part is responsible for the raise in Precept request tabled under 24/25/0256		
24/25/0268 Highways and footpaths		
LCC footpaths grant needs to be spent, this is £500 and will be used to repair the pony fencing between Royal Court and the top path of the allotments. A pro forma is to be requested from the contractor.		PL
24/25/0269 Land Harrison Street		
The parish council have contacted the Solicitor who dealt with this land sale. The parish council recognise this matter has been outstanding for some time but until access is gained to paperwork nothing can be completed.		

24/25/0270 Date of next meetings.		
February 6 th 2025 March 6 th 2025 April 3 rd 2025 May 8 th 2025 (Annual)		

The meeting closed at 21.17hrs

Police Report

BRIERCLIFFE AREA 4 th December 2024 – 12 th January 2025			
INCIDENTS REPORTED - 106			
NO			DETAILS
TYPE OF INCIDENT			LOCATION
0	Burglary		
0	Burglary non dwelling		
1	Criminal damage	Briercliffe Road	Isolated incident – threats to cause damage.
4	Theft	Bancroft Road	Isolated incident – money taken from a locked drawer.
		Halifax Road	Animal taken from a field.

		Burnsall Close	Mobile phone stolen.
		Queen Street	Parcel theft.
1	Vehicle crime	Grassington Drive	Theft of items from a works vehicle
0	Theft of vehicle		
3	Nuisance	Balderstone Lane	People climbing into the tip and causing a mess.
		Burnley Road Briercliffe	Vehicle being drove in a dangerous manner.
		Burnley Road Briercliffe	Parking issues
Many thanks Jody Hudson PCSO 7738.			